



**26th Annual Conference, Honolulu, Hawaii, September 21-24, 2011**  
**Abstract Submission Instructions (Revised: 12/2010)**

**Submission Deadline: February 15, 2011**

The Association for Applied Sport Psychology (AASP) will be accepting conference abstract submissions for the 26<sup>th</sup> Annual Conference from January 1, 2011, through February 15, 2011, midnight PST. The program will consist of pre-conference continuing education workshops, invited keynote addresses, symposia, workshops, lectures, and poster sessions. Abstracts addressing diversity and the scientist-practitioner perspective are strongly encouraged. There is no limit on the number of abstract submissions that each member may submit. However, because of space limitations in the program, the Conference Planning Committee will accept only one first author abstract per member. In addition, the number of accepted oral presentation submissions (e.g., workshop, symposium, or lecture) may be limited to no more than three per person (excluding discussant or presider).

**AASP Conference Policies**

The Conference Planning Committee encourages submitting members to comply with the following conference policies:

- If research is presented within the presentation, the presenter(s) indicate(s) that data was gathered after receiving IRB approval from their respective institutions.
- Fragmentation, or the division of a single data set into multiple submissions, is discouraged. Requests for reasonable exceptions (e.g., projects with multiple studies, multiple data collections) should be clearly stated in the abstract.
- The submission of “work in progress” is also discouraged. Members submitting research reports should have their results analyzed and findings included in the submission.
- Identifiable information in the abstract is not permitted. In order to ensure a blind review of the abstract, all identifiable information (e.g., reference to the presenters or university name and excessive referencing to personal work) should be removed.
- All individuals proposed to present at the conference must be certain that they will be attending, barring emergencies. All authors must accept the order of authorship for the submission.
- Should content of the proposed presentation contain information, activities, or other materials that have the potential to cause

emotional or physical discomfort, and/or jeopardize the anonymity and confidentiality of those in attendance or absent, the presenters must indicate as such to the Conference Planning Committee in advance of the conference, and also in their abstract submission.

After being notified about the acceptance of a conference presentation, it is expected that:

- Authors will confirm their commitment to present via the procedure outlined in the acceptance letter and therefore, attend the conference, barring emergencies.
- The Conference Planning Committee will be notified if there is a potential cancellation of a presenter. Information must also be provided on whether a named co-presenter has committed to presenting the information and/or if the cancelled presenter should be removed from the presentation.

While delivering a conference presentation, it is expected that:

- All language and content in the presentation be appropriate and not offensive or insensitive.
- Any data or details pertaining to the subjects of the presentation remain anonymous through the removal of names, locations, dates, professional positions, pictures, or other identifying information.
- Presenters commit to the safety of themselves and those in the audience by ensuring that any sensitive material, be it personal or otherwise, is presented with sufficient care for all concerned. Should content of the proposed presentation contain information that has the potential to cause emotional or physical discomfort, and/or jeopardize the anonymity and confidentiality of those in attendance or absent, is to be included only after receiving clearance from the Conference Planning Committee.

For additional guidance, please refer to *Presentation Tips* located in our resource center at <http://appliedsportpsych.org/resource-center/professionals>

### **Scientist-Practitioner Perspective**

This year we are requesting that authors emphasize the scientist-practitioner perspective in their abstract submissions. This involves a clarification of the integration and reciprocal relationships among theory, research, and interventions/practice. For example, theory-based empirical research presentations should draw the link to the applied implications of the research findings. Similarly, presentations that feature applied interventions and practice should clarify the relationship with current theory and research. The science-practice relationship can also be further emphasized through the use of session moderators, symposia discussants and workshop facilitators that will consistently highlight both the science and practice implications in sport and exercise psychology. Although these components are not required for acceptance, submissions that include the scientist-practitioner perspective will be given preference. Submitting authors should also include valid scientific references (e.g., published peer reviewed research) in support of their work.

Abstracts are evaluated by blind review. Please make your abstract as complete and descriptive as possible. All workshop, lecture, and poster formats will be reviewed using one 300-word abstract. This abstract will be used in the review process, and accepted abstracts will be printed and provided to conference attendees. For symposia submissions, authors are required to submit one general 300-word abstract and up to five 300-word supporting abstracts. All abstracts submitted for symposia will be reviewed, printed, and provided for conference attendees. Please read the directions carefully as other components of the submission procedure have changed. To be considered for full review, all specified information must be included in your online submission. The electronic submission method allows you to submit your presentation instantly and directly into the conference program database. Thus, you cannot return to edit your abstract at a later time. Visit the AASP website at [www.appliedsportpsych.org](http://www.appliedsportpsych.org), login to the Member's Area, and visit the Abstract Submission page to submit your presentation electronically. Instructions for electronic procedures follow.

### **Abstract Submission Procedures**

**SUBMISSION DEADLINE: MONDAY, FEBRUARY 15, 2011, MIDNIGHT PST**

Presentation Types:

**1. Symposia** include presentations by 3 to 5 individuals:

- a. Organized around a particular topic or theme that represents the **scientist-practitioner perspective** (e.g., an in-depth treatment of a program of research, a theoretical advance or controversy, a methodological procedure), and/or applied practice findings (e.g., an

intervention approach with outcome data). The submission should have a clear theoretical or conceptual base and include possible applications for researchers and/or practitioners depending on the focus of the submission.

- b. An exploration or discussion of topics that enhance the ethical and effective practice of applied sport psychology, such as: assimilation of research into practice, ethical issues, continuing professional education, practice development, media relations, and the business of sport psychology.

For symposia, it is desirable but not required to include a discussant. As an example, if the symposium is research focused, perhaps a practitioner might be an appropriate discussant to illustrate the practical implications of the research. Similarly, if the symposium is practice focused, perhaps a researcher might be an appropriate discussant to illustrate the conceptual and/or research implications of the presentations.

A general abstract in addition to supporting abstracts should be submitted. The general abstract must contain a description of the topic and purposes of the symposium, a statement of the significance of the topic and a brief overview of each presentation. All presenters must be listed, with affiliations included, on the submission form (NOT in the abstract itself). It is suggested that the symposium coordinator collect individual abstracts from the co-presenters to facilitate the writing of the general abstract. Further, the general abstract and supporting abstracts must be submitted together. The general abstract and all supporting abstracts will be published in the conference proceedings.

**2. Workshops** provide opportunities for individuals to share professional practice strategies related to health and exercise psychology, performance enhancement, or social psychology with colleagues. Workshops should include a **science-practice link through demonstrations and hands-on experiences** for the participants. You may request either 60 or 75 minutes, although time is determined by the availability of slots. Workshop abstracts must include: statement of the specific learning objectives, teaching methods, specific techniques, and a description of materials that will be shared with workshop participants. Abstracts submitted without these components are likely to be rejected.

**NOTE:** submission of continuing education workshops must be submitted to the Continuing Education Committee for review at the following link: <http://appliedsportpsych.org/conference/continuing-education>.

**3. Lectures** are single-speaker presentations on research, applied topics, and/or intervention techniques that align with the **scientist-practitioner perspective**. Lecture presentations are limited to 15 minutes in length, with 12 minutes of presentation and 3 minutes for questions. Lectures will be combined with other presentations of similar topics into 1- to 1.5-hour blocks. Abstracts submitted as “work in progress” with proposed or anticipated results or that do not provide a complete analysis of final results are likely to be rejected.

**4. Poster** sessions permit members to present **scientist-practitioner perspectives** through research findings, applied materials, and/or techniques within an atmosphere that encourages interaction with persons who come to view the posters. The author or a coauthor must be present during the poster session. Multiple posters addressing separate components of the same research study are strongly discouraged. Abstracts submitted as “work in progress” or that lack specific research and/or evaluation findings are likely to be rejected.

**NOTE:** In order to maximize the quality of the program and give as many people as possible the opportunity to present, it is possible that your program will be reassigned to a different format. This is particularly true of lectures and posters. You have the right to decline any reassignment without penalty, if such notification is communicated by June 17, 2011.

#### **Submission Procedures:**

1. From the main page of the AASP website ([www.appliedsportpsych.org/](http://www.appliedsportpsych.org/)), login to the Member’s Area [http://www.appliedsportpsych.org/Membership/Members Log-In](http://www.appliedsportpsych.org/Membership/Members-Log-In) (**NOTE:** if you have not yet renewed your membership you will be prompted to do so before you can access the Member's Area).
2. On the Member Bulletin Board scroll down to the Abstract Submissions page.
3. Click on “[Click here to submit an abstract online,](#)” and read all instructions.
4. You will be sent to the Submission Instructions page before you will be permitted to submit your presentation. At the bottom of the instructions page will be a checkbox to acknowledge that you have read the instructions. Once you select the checkbox and click “Submit,” you will be directed to the Abstract submission form.
5. Please read the submission instructions carefully before proceeding to the submission form. There are unique instructions for each of the different types of submission formats (symposia, workshop, lecture, and poster). **Please refer to the online instructions as you are completing your submission form** (a link to the instructions will be located at the top of the form for easy reference). Once you have completed your submission form, select the “Submit Abstract” button at the bottom of the submission form to submit your final abstract).

6. Follow the instructions and complete all required fields. You can either type your information directly into the fields or you can paste your information from your word processor. Several fields also have pull-down menus that allow you to select from predefined options. **NOTE:** The submitting member field is not considered an authorship field. Information entered into this field is used for notification purposes only and will not be displayed in any conference publications. Therefore, if you are the submitting member and an author, you must add your name to the author list as well.

7. The final step to the submission process is to click "*I agree to the following terms: I agree that if my abstract is accepted for presentation in any format (i.e. oral or poster), I understand I MUST comply with all conference policies. I understand that I MUST register for the conference and I MUST register at the full conference rate. If I fail to communicate in writing to the Scientific Program Division Head by June 17, 2011, after receiving my acceptance letter that I am unable to participate or if I do not show up to my scheduled presentation, I understand that I will lose the opportunity to submit an abstract or appear on the conference program for the next AASP conference. I also understand that any emergency should be communicated in writing to the Scientific Program Division Head at [aasp.spdh@gmail.com](mailto:aasp.spdh@gmail.com).*"

After you have submitted your presentation you will see an acknowledgement message thanking you for submitting a presentation to the conference. You also will automatically receive an email acknowledging your submission.

**IF YOU DO NOT RECEIVE AN AUTOMATED EMAIL RESPONSE WITHIN 24 HOURS, PLEASE CONTACT THE AASP HOME OFFICE IMMEDIATELY ([abstracts@appliedsportpsych.org](mailto:abstracts@appliedsportpsych.org)).**

**Authors will be notified of acceptance or rejection of their submission by June 1, 2011.**