



AASP Nomination & Election Procedures

1. Nominations and self-nominations for all upcoming vacancies on the Executive Board shall begin at the annual conference and close on March 1 of the following year.
2. During this time, members of the Executive Board whose positions will become vacant will be active in recruiting nominations for their position in providing information and answering questions from members who are considering nomination for the upcoming vacancy.
3. During this time, members shall be provided with announcements, reminders, and simple instructions on how to nominate or self-nomination via blast emails and our newsletter, as well as through announcements made during the business meeting and other general sessions at the conference, with nominations forms made available to members at the conference.
4. Once the nomination list for each position is completed on March 1, the President shall communicate with each nominee and inquire if they would run for the office if they are selected.
5. Those who indicate that they would not run for office and those who have not responded to the communication within two weeks will be removed from consideration.
6. The final list of possible candidates will be submitted to the Executive Board as soon as possible following the completion of step 5.
7. The outgoing Executive Board member for each position will assume primary responsibility for reviewing the qualifications of all candidates for that position and for submitting recommendations to the Executive Board in advance of the Spring Executive Board meeting. During this process, the responsible member may ask potential candidates to submit specific information that would be useful in making such recommendations. The current President shall assume these responsibilities with regard to the position of President-Elect.
8. At the Spring Executive Board meeting, the final two candidates for each office will be selected. If there are not two candidates for each office, the process may continue until June 15. After that a candidate may run unopposed.

Immediately after the spring meeting of the Executive Board, the President shall notify each nominee from the long list whether or not they have been selected. The selected candidates will be provided

with specific information regarding submission of photo, bio, and position statement.

The Executive Board will still retain the ability to nominate candidates after the March 1 deadline if there aren't a minimum of 2 candidates for each office.

Updated October 2012