

## MEMORIALIZATION POLICY

All current AASP members, previous Executive Board (EB) members and previous Fellows will be memorialized upon their passing with a timely Memorial Statement email blast to current members, a posting to the “In Memoriam” section of the Member Only area of the website (<http://www.appliedsportpsych.org/members/in-memoriam/>) and included in a compendium of memorial statements in the Annual Conference Program.

1. Upon notification of a member’s passing, the AASP President, with the assistance of the Publications/Information Division Head and Executive Director, will appoint a member or colleague to author and submit a Memorial Statement that is no longer than 400 words. The Memorial Statement will include information about the member’s professional career and accomplishments, contributions to the field of sport psychology as well as service to the association if applicable. A picture should also be submitted with all statements. Memorial Statements will be circulated to all AASP members no later than 10 days after receipt of information about the individual member’s passing.
2. Memorial Statements will be placed in the Member Only (non-public) area no later than 14 days after notification of a member passing. These statements will be indexed by year, listed alphabetically by last name, and will remain on the site indefinitely. Members who wish to pay tribute to a passed member may forward their thoughts to AASP and they will be posted as a link to the passed member’s memorial statement.

Example: see “Memories of Bert Carron” posted at  
<http://www.appliedsportpsych.org/members/in-memoriam/bert-carron/>

Members who would like to provide a video tribute may do so by uploading their media to YouTube and sending the link to AASP to include as a link on the person’s Tribute page.

3. To assist the current President with the process described in #1 above, past Executive Board members and Fellows will be able to identify a person to serve as the writer for their Memorial Statement. Staff will store this information in the main AASP database for easy reference. Should they wish, EB members or Fellows can provide their own pre-written Memorial Statement or list of their professional and association achievements to AASP via a public DropBox folder set up for storage and easy access of these materials.
4. AASP will print a compendium of Memorial Statements in the Annual Conference program for those members who have passed during the previous 12 month period.
5. By the prerogative of the current President, other significant contributors to the profession who may not have been AASP members may also be memorialized using the same process described in sections 1 – 2 above.